

JOB OFFER

PLM / CAD ADMINISTRATOR (F/M/D)

FULL TIME / PROFESSIONAL EXPERIENCE

As PLM / CAD Administrator (f/m/d) you will have direct impact on accelerating product development at Kreisel. Your work will fundamentally change the way our engineers create and communicate their work - so you are actively shaping the company!

YOUR TASKS

- › Close cooperation with our engineers to identify knowledge gaps in PLM and CAD
- › Conduct trainings and monitor training effectiveness through simple tests
- › Identify unused software functionalities to optimize design engineering process workflows
- › Create and maintain training materials and documentation for engineering software, business processes, and policies
- › Collaborate with software consulting firms and our IT team for troubleshooting, release planning, license management, and rollout
- › First level support for PLM / CAD users

YOUR PROFILE

- › Completed education (FH / Uni) e.g. in Process Management or similar
- › Professional experience in PLM or CAD environment
- › Advanced knowledge of PLM / CAD systems (preferably with Dassault Systems 3DEXPERIENCE, CATIA, ENOVIA etc.)
- › Very good German and English skills
- › You enjoy imparting knowledge, you present confidently, and you have strong communication skills
- › You are characterized by your organizational talent, your structured way of working and your team spirit

WE OFFER

- › Extensive onboarding including buddy program and meet & greet with the managing directors
- › Agile, modern and dynamic working environment with a "you" culture and scope for developing own ideas
- › Flexible working hours and home office days by arrangement
- › Congestion-free travel and parking with free charging for e-cars
- › Coffee bar and canteen as well as a sunny (roof) terrace
- › Health@Kreisel: company doctor, fitness area, sports pool and much more

Interested? Then we look forward to receiving your application! The minimum salary for this position is € 40.000,00 per year. How much you actually earn will be agreed with you individually and depends on your skills and experience.

Your contact:

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